



### Who are we?

#### FUNDACJA CENTRUM AKTYWNOŚCI TWÓRCZEJ

is an NGO founded on 30th December 2008 in Leszno. We started our journey over 10 years ago. The foundation responded to the necessity of making a difference in the local environment, and we have already gathered dozens of people between the age of 13 and 30. We also work with younger and older volunteers from kids to seniors.

We have a wealth of experience in terms of cooperation with the business sector, public sector, nongovernmental organizations, polish and international organization networks. We're a member of Euro-Mediterranean Foundation of Anna Lindh. Also, we're cooperating with Youth for Exchange and Understanding Network. Since 2009 we're the only Eurodesk Centre in Greater Poland.







our AIM
is to stimulate the
local community and
local community an



We host up to 80
candidates a year. We are
certified LEAD ORGANISATION.
Fundacja CAT coordinates ESC &
KA2 projects





## CAT BOARD MEMBERS

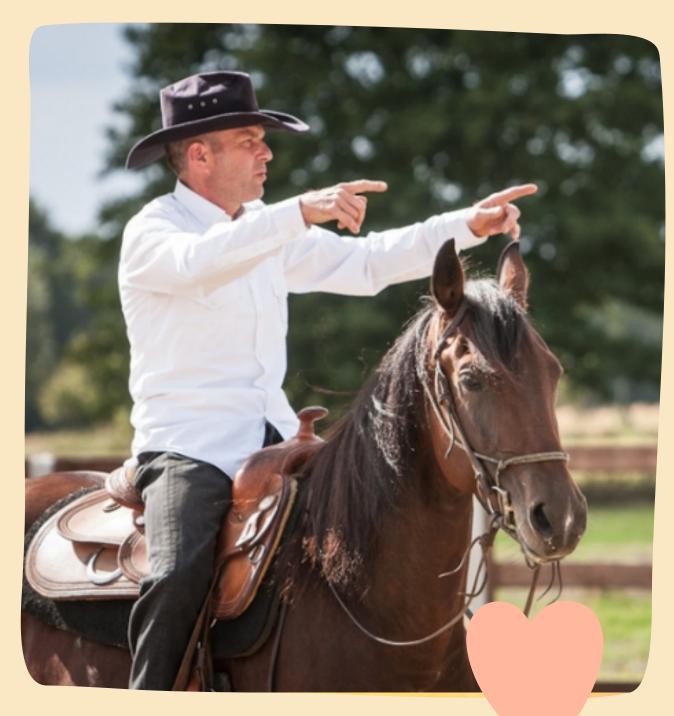




BASIA

Foundation president,

Accounting coordinator



ALBERT
Vice-president



**WIKTORIA** 

Coordinator of local and international projects, coordinator of the Language Cafe and "Train to Coolture" summer and winter camps for kids and LCW

Coordinator of international and local projects, volunteer supervisor, consultant of the Eurodesk Poland Information Point



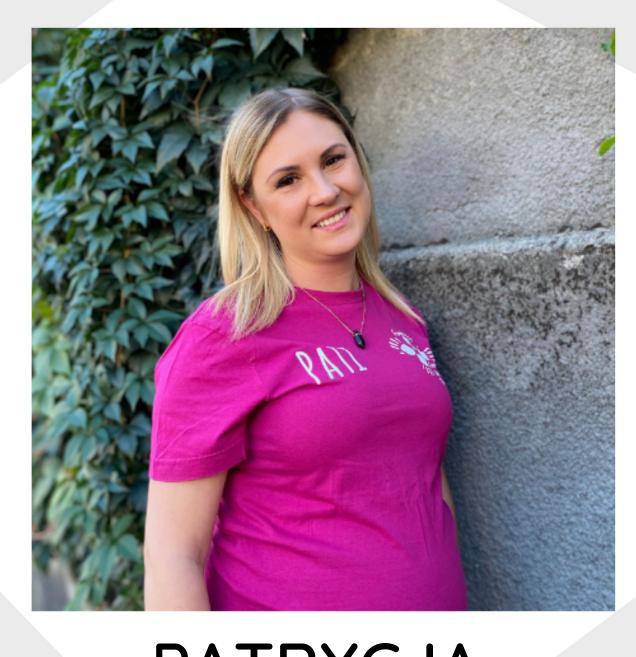


**TETYANA** 

## Office Manager and Board Assistant



Administrative
assistant
Project Coordinator
Assistant



**PATRYCJA** 

Specialist for promotion and dissemination of results

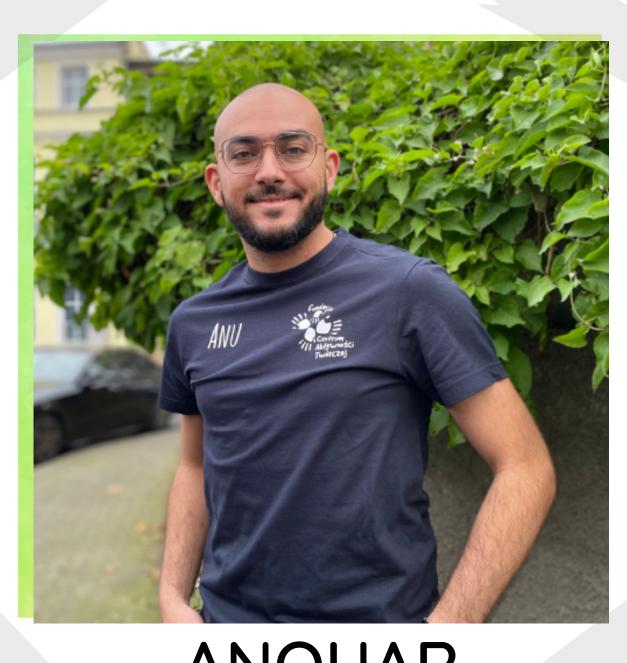


Project coordinator assistant



Animator and workshop organizer





**ANOUAR** 



Project coordinator assistant

## WHAT CAN YOU DO HERE?

- WORKSHOPS
- COUNTRY
   PRESENTATIONS
- CULTURAL GAMES
- EVENTS
- PAINTING
- ARTS & CRAFTS
- DESIGNING
- WINTER SUMMER CAMPS
- FOOD BANK







PRESENTATION







## CAT VOLUNTEER PROFILE





- 18-30 years old.
- Legal residents of one of the programme, partner countries of ESC/Erasmus+
- Eager to learn or already have some knowledge on how to give nonformal learning activities.
- Enthusiasm for creating learning activities and social event to promote integration in community.
- Eager to take initiative and create opportunities for other to learn from them.
- Willing to share their message to the world through social and visual media channels
- Have an interest in youth work, social integration, non-formal education or event animation

## CAT VOLUNTEER DAILY DUTIES



- Plan activities, work with coordinators, animators, facilitators and a coach to achieve better results
- Evaluate and give feedback on volunteering experience
- Develop initiative campaigns and have a passion for social work
- Promote volunteering to gain the community support, collaboration
- Promote ESC, Erasmus+ and NGO work, local and internationally
- Be open to "Learning to Learn" idea and have patience to teach others
- Be prepared to follow instruction, deadlines and work in group or solo

- Create, facilitate and organise non-formal learning activities
- Implement activities promoting solidarity, ecology, human rights
- Lead youth clubs, implement activities giving alternative spending time
- Organise events and environmental activities
- Look after social media contents (blogging, video making, photography, pop-up events, podcast etc).
- Live in an intercultural environment from 2-12 months.
- Visit and help in food bank and homeless shelter.



# How we work: attitude

TEAMWORK makes the dream work!

With your active participation, we consider you as part of the family of CAT Fundacja. As a result, we expect from you a professional attitude, we seek for your creativity and development, we welcome mistakes as learning opportunities, we encourage initiatives and accountability.

Our **team** consists of a dynamic cluster of employees, associates, and volunteers engaged in non-formal learning. The **working style** you should adopt by joining the team is the working style of the non-formal activities facilitator. Practically, this means that you have to act like a **professional performer**, arranging rehearsals, meetings, being flexible in workplaces, timetables, roles, priorities around the teams of **your interest**.

## HOW WE WORK

- During the project there are working hours, training hours, free time and informal time.
- The working language is English, however staff members speak also Polish,
   German, Spanish as secondary and other languages
- You will get a mentor to support you locally
- The working hours; are approximately 30-38hrs a week, usually from Monday to Friday (with lunch break). Weekends off.
- Some weekends will be planned with events like: Christmas fairs, festivals, family picnics, stadium event etc. Those weekends will be discussed in advance and a recovery day arranged after.
  - 2 Days of holiday per month
- Evaluation / coaching hours are mandatory and included in the working hours.
- Strategic meetings are mandatory and are planned within working hrs to create a common working plan for the week, or the whole month.
- Free time and informal time are up to the volunteer to plan. Volunteer's houses
  can facilitate BBQ gatherings, have patio or balcony, backyard.
- However volunteers must live in harmoniously with the neighbours.

## Competencies and values that you will develop...

- Foreign communication skills.
- Flexibility.
- Good time management.
- The ability to lead, animate or manage people.
- Problem-solving skills.
- Creativity.
- Being able to work well under pressure.
- Working with deadlines
- Decision making.
- Being a good team player
- Develop professional relationships.
- Knowledge of sustainability





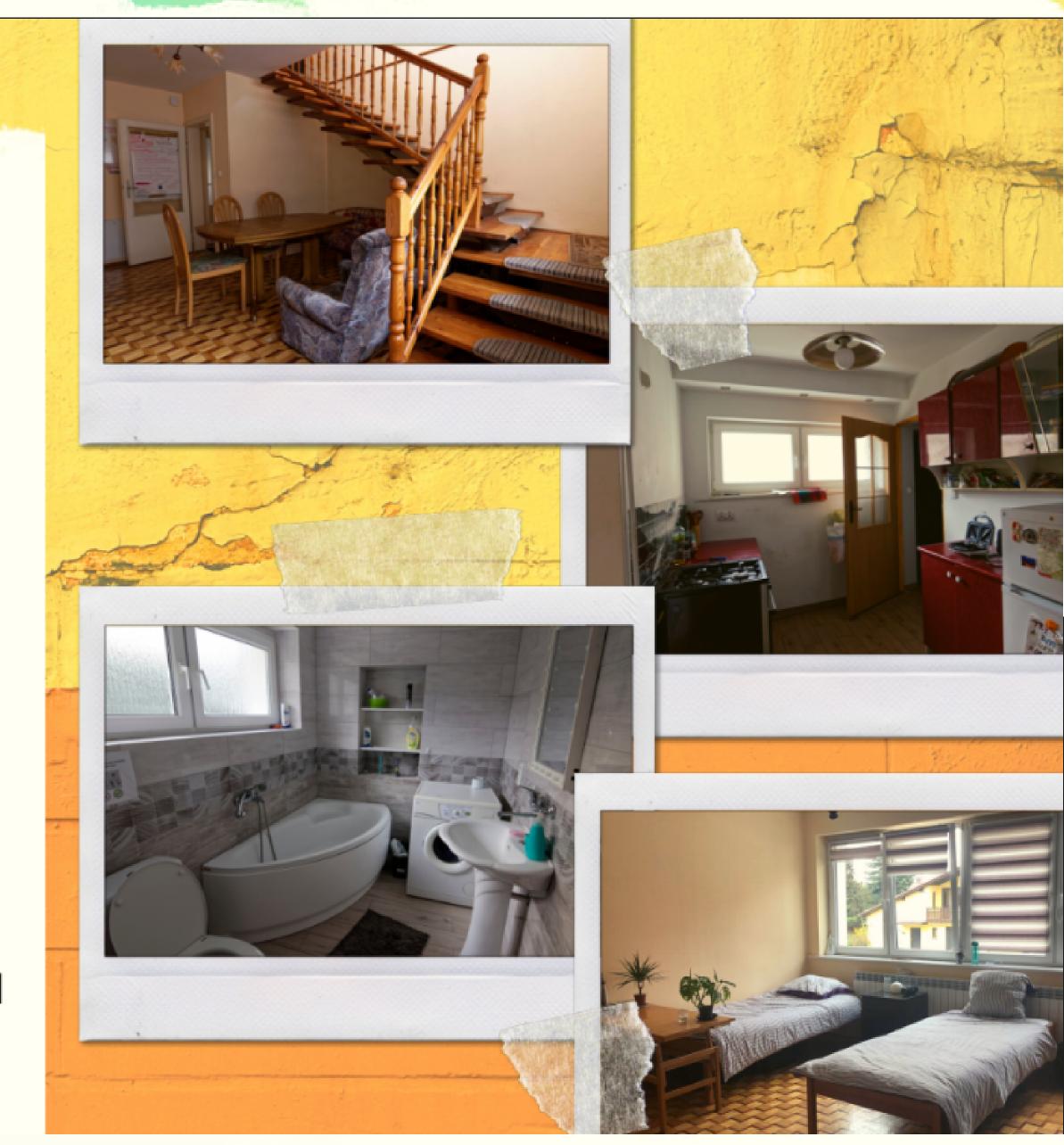
- Ability to work with a variety of managers.
- Respect for difference,
   diversity and work ethic.
- Sense of Initiative.
- Intercultural Sensitivity
- Learning to learn
- Motivating Others
- Creative Imaging
- Commitment
- Active Participation
- Empathy
- Conducting Research
- Following Instructions



### Sienkiewicza House

This is the main ESC house in **Sienkiewicza** - **10 minute** walk from the office. It has **two floors** with four bedrooms, two bathrooms, cozy living room and a kitchen. In each room there are two beds, tables, wardrobes. There you will find **everything you need**: oven and stove tops, fridge, washing machine, hair dryer, iron, bedsheets, towels etc.

The house has also balcony, yard and parking space. The property is next to **Leszno's local radio station** and close to super markets and pharmacies.



### Wałowa Flat

Two bedrooms flat in the city center, located next to the office. The flat has a large kitchen and dining area, a bathroom with shower and a corridor. The flat is fully equipped with oven and stoves top, fridge, hairdryer and everyday equipment.

Volunteers share rooms (2 people in each room)









## Viepodległości Flat

3 bedrooms flats with a spacious, sunny living room and a fully equipped open kitchen with bar. The flat has a toilet with sink and a bathroom with bath, shower and washing machine. The flat is located in the city centre, 10 minutes walking distance from the office. Volunteers share rooms (2 people each)



### Finances

European Solidarity Corps Program is funded by European Union.



FOOD ALLOWANCE
Each volunteer will
receive approximately
400zł per month for
food.



#### POCKET MONEY

Each volunteer are entitled to 120 € per month as pocket money.



#### TRAVEL REIMBURSEMENT

Travel costs from and to
Leszno will be reimbursed up
to the maximum amount of
budget according to the
distance defined by ESC
regulations. Any traveling
within the country that is
connected with the project is
also reimbursed.



#### INSURANCE

cigna Health insurance is provided to you for the whole duration of the project. This insurance covers all the medical costs planned or occurred during the service. We ask the participants to arrange the European health card prior to their arrival in Poland.



10 - 99 km

100 - 499 km

500 - 1999 km

2000 - 2999 km

3000 - 3999 km

20 euro Green Travel

180 euro

210 euro

275 euro

320 euro

360 euro

410 euro

530 euro

610 euro



### CERTIFICATES

- Certificates promotes individual reflection and awareness about learning
- help to make learning outcomes visible for the learners
- It aims to reinforce reflective practices in youth work and solidarity activities, thereby enhancing their quality and recognition.
- It also supports the continued pathways of young people and youth workers, and...
- raises visibility of the value of European engagement.

#### CERTIFICATE



'I am particularly proud of the young Europeans serving in our new European Solidarity Corps. They are bringing European solidarity to life.'

President of the European Commission 2014-2019, Jean-Claude Juncker



inisation FUNDACJA CENTRUM

**21** to **27/11/2022** 

organisation

PROJECT CONTEXT

#### PROJECT DETAILS

Below are further details about the project in which Ruslan Aliyev volunteered.

#### Human Rights AOL

Volunteering Team | 01/09/2022-30/09/2022 | in Lezsno, Poland

Main activities: Social inclusion, promoting solidarity.

Main outcomes: Bringing community together.

organisatio

Fundacja-CAT

Group

11 participants

The working language of the project was English.

#### FURTHER PARTICIPATION DETAILS

Related training activities

EU training academy





### Useful information about Poland



In Poland euro is not accepted in shops. The official currency is złoty (PLN). You can use ATM to take money from your credit card (VISA, MASTERCARD) If you want to exchange money you can go to the place called Kantor (Exchange in Polish)

Aa Ąą Bb Cc Ćé Dd
Ee Ęę Ff Gg Hh Ii
Jj Kk Ll Łl Mm Nn
Ńń Oo Óó Pp Qq Rr
Ss Śś Tt Uu Vy Ww
Xx Yy Zz Źź Żż

The only official language of Poland, according to the Constitution, is **Polish**. The overwhelming majority of the country's population speaks it as a native language or as the language of home communication







